

Paratransit Board of Directors Meeting  
January 24, 2013  
Summary

- I. Directors Present: Steve Gould, Pete Spaulding, Bonnie Pannell, Pat Hume, Catherine Baird, Jill Yungling
- II. Noting that the document had been previously reviewed by the Finance and Operations Committee, the Board approved the 2012-2013 TDA Audit.
- III. The Board noted that the Sacramento Board of Supervisors re-appointed Catherine Kelly Baird to an 11th term on the Paratransit Board.
- IV. The Paratransit Board officers were unanimously elected for 2013:  
  
President: Baird  
Vice President: Youngling  
Treasurer: Omoto  
Secretary: Gracechild  
  
By request of the Board Chair, the committee appointments were delayed until the Paratransit Board retreat.
- V. The one public comment addressed the issue on the length of time a passenger stays on the vehicle to reach a destination. Paratransit staff offered to review the specific trip being addressed. Staff noted that they have new scheduling software and that they are monitoring trips for potential problems possibly caused by the software.
- VI. The Consent calendar was adopted in total without discussion:
  - A. Minutes from the November 15, 2012 Board Meeting
  - B. Minutes from the special Board meeting of December 6, 2012
  - C. The Conflict of Interest Amendment to the Conflict of Interest Code as recommended by staff.
- VII. After considerable discussion, the Board voted on 4 items related to the conversion of the Paratransit Fleet to CNG fueling:
  - A. Authorization for the CEO to submit an application to the California Emergency Management Agency for funds to update the current maintenance facility to accommodate CNG vehicles.
  - B. Adopting the path to lead to implementing CNG fueling through a lease agreement and fueling contract with Clean Energy, Inc and authorization

- of the CEO to pursue funding for necessary equipment, capital costs, and conversion costs in conjunction with Clean Energy.
- C. Authorization for the CEO to submit an application for \$300,000 to the California Energy Commission's Alternative and Renewable Fuel and Technology Program for the new CNG facility.
  - D. Authorizing the Executive to submit an application to Caltrans for Section 5310 funds for the purchase of up to 8 vehicles.

RT staff distributed a letter voicing the staff's continuing concern that the CNG conversion was moving very quickly and could use more evaluation. When asked to explain the letter, RT staff (RoseMary Covington) voiced the continued support of RT staff for the CNG conversion, the concern of the RT staff that a path be followed which would result in the most inexpensive fuel possible be available for Paratransit use and the opinion that more coordination on the issue could lead to a more beneficial result for Paratransit and RT.

The Board approved on all items with Board member Pannell abstaining on all items and Board member Gould abstaining on Item VII A.

- VII. Staff and Board Committee reports were heard with little discussion. No significant issues were discussed.
  - 1. The CEO's report was accepted without presentation.
  - 2. The Operations report covered the introduction of new drivers and Superintendents, Service Statistics and Procurements authorized by the CEO.
  - 3. The Diversified Services Report was not presented
    - The Innovative Paradigms was received by the Board;
    - Destinations Mobility reported on their 1st anniversary and the planned participation in National Mobility month scheduled May.
    - The Travel Training activities were accepted as being reported in the Board package.